

# Salinas Union High School District

431 West Alisal Street  
Salinas, CA 93901-1699  
P.O. Box 80900, Salinas, CA 93912  
(831) 796-7010

Fernando R. Elizondo, Ed.D.  
*Superintendent of Schools*  
felizondo@salinas.k12.ca.us

March 27, 2002


The Honorable Robert O'Farrell  
Presiding Judge of the Superior Court  
Monterey County  
P.O. Box 1819

Dear Judge O'Farrell:

Attached are the responses of the Salinas Union High School District as required by Sections 933 and 933.05 of the California Penal Code, to the **Findings** and **Recommendations** in the 2001 Monterey County Grand Jury Final Report dated January 2, 2002.

The responses were approved by our Board of Trustees on March 26, 2002.

Sincerely,



Arthur H. Gilbert  
Board President

AHG:pvc

Attachments: Response to Findings  
Response to Recommendations

Roger C. Anton, Jr.  
Associate Superintendent  
Instructional Services  
(831) 796-7028  
ranton@salinas.k12.ca.us

James A. Earhart  
Assistant Superintendent  
Business Services  
(831) 796-7013  
jearhart@salinas.k12.ca.us

Alejandro E. Hogan  
Assistant Superintendent  
Human Resources  
(831) 796-7037  
ahogan@salinas.k12.ca.us

(Agency)

 $x$

# Salinas Union High School District

431 West Alisal Street  
Salinas, CA 93901-1699  
P.O. Box 80900, Salinas, CA 93912  
(831) 796-7010

Fernando R. Elizondo, Ed.D.  
*Superintendent of Schools*  
felizondo@salinas.k12.ca.us

This is in response to the 2001 Monterey County Grand Jury Final Report on School Board Training.

## **FINDINGS:**

The Salinas Union High School District concurs with the two findings as outlined in the Report.

1. Not all school boards in Monterey County budget for or take advantage of available school board training.
2. School boards have ultimate responsibility for school district resources and personnel including the superintendent.

The Salinas Union High School District budgets \$15,000 per year for board members to participate in the California School Boards Association conferences and workshops. These workshops are specifically targeted for school board members in various areas. Two members of our Board as well as the Superintendent have completed the Masters in Governance yearlong program. I have attached a copy of the type of activities and the Board members that have attended these activities.

## **RECOMMENDATIONS:**

The recommendations are as follows:

1. Provide a budget for school board training.
2. Provide access to training, at a minimum, in the following areas:
  - a. Parliamentary procedure
  - b. Ralph M. Brown Act
  - c. Budget management
  - d. Team building
  - e. Cooperative boardsmanship
  - f. California Education Code and new legislation
3. Work with Monterey County Office of Education to develop school board training.

Roger C. Anton, Jr.  
Associate Superintendent  
Instructional Services  
(831) 796-7028  
ranton@salinas.k12.ca.us

James A. Earhart  
Assistant Superintendent  
Business Services  
(831) 796-7013  
jearhart@salinas.k12.ca.us

Alejandro F. Hogan  
Assistant Superintendent  
Human Resources  
(831) 796-7037  
ahogan@salinas.k12.ca.us

4. Attend as many California School Board Association workshops as determined necessary.

The Salinas Union High School District has been implementing **Recommendations 1, 2, and 4**. Please see the attachment outlining the workshops and the budget for such trainings.

In response to **Recommendation 3**, the Salinas Union High School District does participate with the Monterey County Office of Education on board training sessions as provided through the County Office. To date, our District has not worked with MCOE in any school board training, but does participate with any such training that would be offered. The timeline for the development of school board training with the Monterey County Office of Education needs to be developed cooperatively between our district and MCOE.

Board of Trustees Travel and Conference Expenses  
June 30 through February 20, 2002

TRUSTEE	REASON	DATE	AMOUNT	BALANCE
	<b>BEGINNING BALANCE FOR 2001-2002</b>			<b>15,000</b>
<b>Tabera</b>	<b>Conference registration for CLSBMA in Del Mar</b>	10/5/2001	245.00	14,755
	Hotel reservations for CLSBMA		403.00	14,352
	Airline reservations for CLSBMA		156.00	14,196
	Reimbursement		185.00	14,011
<b>Gilbert</b>	<b>Registration for CSBA Conference in San Diego</b>	11/28-12/1	443.00	13,568
	Hotel reservations for CSBA		1084.00	12,484
	Reimbursement		22.00	12,462
<b>Brown</b>	<b>Registration for CSBA Conference in San Diego</b>	11/28-12/1	517.00	11,945
	Hotel reservations for CSBA		867.00	11,078
	Airline reservations for CSBA		102.00	10,976
	Reimbursement (Estimated)		195.00	10,781
<b>Tabera</b>	<b>Registration for CSBA Conference in San Diego</b>		383.00	10,398
	Hotel reservations for CSBA		584.00	9,814
	Airline reservations for CSBA		163.00	9,651
	Reimbursement		95.00	9,556
<b>Gilbert</b>	<b>Registration for CSBA Curriculum Institute</b>	7/13&14	290.00	9,266
<b>Brown</b>	<b>Registration for CSBA Curriculum Institute</b>	7/13&14	290.00	8,976
<b>Gilbert</b>	<b>Registration for CSBA Policy Leadership Institute</b>	20-Sep	95.00	8,881
<b>Tabera</b>	<b>Hotel reservations for CSBA Masters in Governance</b>	10/19&20	314.00	8,567
	Reimbursement (Estimated)		64.00	8,503
<b>Brown</b>	<b>Hotel reservations for CSBA Masters in Governance</b>	9/14&15	259.00	8,244
	Reimbursement		64.00	8,180
<b>Gilbert</b>	<b>Hotel reservations for CSBA Masters in Governance</b>	9/14&15	338.00	7,842
	Reimbursement		94.00	7,748
<b>Gilbert</b>	<b>Hotel reservations for CSBA Masters in Governance</b>	19-Oct	314.00	7,434
	Reimbursement		64.00	7,370
<b>Brown</b>	<b>Hotel reservations for CSBA Masters in Governance</b>	19-Oct	314.00	7,056
	Reimbursement		202.00	6,854
<b>Brown</b>	<b>Registration for CSBA Policy Leadership Institute</b>	20-Sep	95.00	6,759
<b>Styles</b>	<b>Registration for CSBA Conference in San Diego</b>	11/28-12/1	537.00	6,222
	Airline reservations for CSBA		120.00	6,102
	Hotel reservations for CSBA		1,189.00	4,913
	Reimbursement for CSBA		157.00	4,756
<b>Gilbert</b>	<b>Registration for CSBA Crisis Communications and the</b>	2/22-23/02	340.00	4,416
	<b>Media and Board Presidents' Workshops</b>			4,416
	Hotel for CSBA Crisis Communications and the		144.00	4,272
	Media and Board Presidents' Workshops			4,272
	Reimbursement (Estimated)		84.00	4,188
<b>Hammond</b>	<b>Hotel reservations needed to attend Special Board</b>	12/4/2001	62.95	4,125
	<b>Meeting</b>			4,125
<b>Muñoz</b>	<b>Registration for CSBA Institute for New and First-Ter</b>	2/22-23/02	140	3,985
	<b>Board Members</b>			3,985
<b>Muñoz</b>	<b>First-Term Board Members</b>			3,985
	Reimbursement for CSBA Institute for New and		166.9	3,818
	First-Term Board Members			3,818
<b>Gilbert</b>	<b>Registration for Chamber of Commerce Annual</b>	2/20/2002	24	3,794
	<b>Awards Luncheon</b>			3,794

Brown	Registration for Chamber of Commerce Annual	2/20/2002	24	3,770
	Awards Luncheon			3,770
Brown	Registration for CSBA Essential Elements Workshop	3/15/2002	105	3,665
Gilbert	Registration for CSBA Essential Elements Workshop	3/15/2002	105	3,560
Munoz	Registration for CSBA Essential Elements Workshop	3/15/2002	105	3,455
Tabera	Hotel reservations for CSBA Masters in Governance	4/21/2002	123	3,332
Tabera	Hotel reservations for CSBA Masters in Governance	6/8/2002	135	3,197
Gilbert	Registration for CSBA Delegate Assembly and	5/4-6/02	240	2,957
	Legislative Action Conference (Estimate)			2,957
	Hotel reservations		494	2,463
	Reimbursement (Estimated)		150	2,313
Brown	Registration for CSBA Legislative Action		240	2,073
	Conference (Estimate)			2,073
	Hotel reservations		329	1,744
	Reimbursement (Estimated)		100	1,644
Gilbert	Registration for Celebrating Educational	4/26-28/02	225	1,419
	Opportunities for Hispanic Students			1,419
	Hotel reservations for Celeb. Education Opp.		552	867
	Airfare for Celeb. Education Opp. (ESTIMATE)		200	667
	Reimbursement (ESTIMATE)		150	517
Tabera	Registration for Celebrating Educational	4/26-28/02	225	292
	Opportunities for Hispanic Students			292
	Hotel reservations for Celeb. Education Opp.		552	-260
	Airfare for Celeb. Education Opp. (ESTIMATE)		200	-460
	Reimbursement (ESTIMATE)		150	-610
Tabera	Registration for NALEO Conference	6/27-29/02	250	-860
	Airfare		312	-1,172
	Hotel		500	-1,672
	Reimbursement (Estimated)		400	-2,072
Tabera	Hotel reservations for Masters in Governance -	4/18/2002	129	-2,201
	Airline reservations for Masters in Governance		179	-2,380
	Reimbursement (Estimated)		140	-2,520